

**OKALOOSA ACADEMY, INC.
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date: Friday, March 1, 2019
Time: 1:00 pm
Location: Okaloosa Academy
720 NW Lovejoy Road
Fort Walton Beach, FL 32548

- I. **Call to Order, Review of Public Notice, Roll Call**
The Meeting was called to order by Board Chairperson, Fred Carrender at 1:00 pm. Board Members present were: Jimmy James, Michael Allshouse and Fred Carrender. Guests present included: Dr. Bill Rader, Ray Samson, Terri Roberts, Allison Schnell, Stephanie Glover, Forrest Ward and Amy Pupo. Angelo Pearson also attended, who was voted in this meeting as a Board Member.
- II. **Approval of Minutes, October 3, 2018 – the last meeting’s minutes were approved on a motion by Mr. James, seconded by Mr. Allshouse.**
- III. **Approval of Agenda – the agenda was approved on a motion by Mr. Carrender, seconded by Mr. Allshouse.**
- IV. **Public comment by preregistered guest, if any – N/A**
- V. **Reports**
 - A. **Directors’ Reports presented by school directors**
Stephanie Glover presented both the elementary and high school reports for Okaloosa Academy, as Ms. Jarrett was not in attendance. Ms. Glover reviewed the events at the school since the last meeting. She also mentioned that the Comfort Closet, where there have been business sponsors, is a success. 2019 has been busy so far, with Achieve 3000 and professional development training. Enrollment is down since midterm in January. The campus safety projects have been approved. Upcoming events include report card night, open house and the elementary school’s Mother’s Day Brunch in May. High school events included Feel the Power, a motivational speaker who spoke on bullying. His presentation was a success. Post Hurricane Michael, many high school students participated in Convoy of Hope to assist in recovery after the storm. Graduation is May 24th and all board members are invited to attend. Forrest Ward spoke on behalf of DJJ. The school is busy at this time, with 11 graduates, 9 of whom are GED and 2 are standard. The HBI program has been a great success.
 - B. **Management Report presented by Dr. Rader/Ray Sansom**
Dr. Rader presented the report by stating that there are security updates to the Okaloosa Academy campus to happen during spring break week. Quotes have been received for necessary updates. Pressure washing is also going to take place soon at the school. Mr. Sansom spoke on the great leadership at the school.
- VI. **Action Items**
 - A. **Personnel Recommendations/Changes presented by Amy Pupo**
The personnel report within the packet was discussed. Out of Field notification has been sent to both schools’ students’ affected parents. The report was approved on a motion by Mr. James, seconded by Mr. Allshouse.
 - B. **Financial Reports presented by Terri Roberts**
 - Okaloosa Academy
 1. **Monthly Financial Statement**
 2. **Budget Amendment 2018-2019**

Summary – Ms. Roberts reviewed the fund balances in the school’s accounts. The February FTE count was down from the October count of 245 to 236.56. With enrollment down, revenue is down which also affects lunch revenue. The total ending reserves in all accounts is \$126,180. Both the reviewed statement and amendment were approved on a motion by Mr. James, seconded by Mr. Allshouse.

Okaloosa Academy - DJJ

3. Financial Statements

4. Budget Amendment 2018-2019

5. Gulf Coast Treatment Center Financial Statements

Summary – Ms. Roberts presented the Profit and Loss statement and the school had a small loss. Their reserve is around \$188K. FTE went down a little bit, and the jail enrollment is also decreased. Gulf Coast Treatment Center had a small profit through January. Both the reviewed statements for the two facilities and the DJJ budget amendment were approved on a motion by Mr. James, seconded by Mr. Allshouse.

VII. Emergency Items – N/A

VIII. Board Member Matters

A. Approval of two new board members: Angelo Pearson and Dr. Gregg Seaton. Mr. Pearson introduced himself and stated he is excited for the opportunity and that he is ready to give back to the school and community. He was approved as a board member on a motion by Mr. Carrender and seconded by Mr. James. Dr. Seaton was also approved as a board member; however, he was not in attendance at the meeting. Dr. Seaton was approved on a motion by Mr. James and seconded by Mr. Allshouse. The next board meeting has been set for Tuesday, June 18, 2019 at 2:30 pm.

IX. Adjournment - The meeting was adjourned by Mr. Carrender at 1:43 pm on a motion by the chairperson, Mr. James seconded. No one opposed.

Respectfully Submitted, Amy Pupo, Acting Recorder