

**OKALOOSA ACADEMY CHARTER SCHOOL
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date: Wednesday, January 21, 2026

Time: 10:00am

Location: Okaloosa Academy Charter School/ Meeting also accessible via Zoom
720 Lovejoy Road NW
Ft. Walton Beach, FL 32547

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by Dr. Seaton at 10:03am. Board members present were: Dr. Greg Seaton, Roberta Welch, Jimmy James and Angelo Pearson. Guests present included: Ray Sansom, Dr. Allison Schnell, Kara Griffin, and Elizabeth Daters.

II. Approval of Agenda

Ms. Welch motioned to approve the agenda as written. Mr. James seconded. Motion passed.

III. Approval of Minutes

The last meeting's minutes from September 25th, 2025 were approved on a motion by Mr. James and seconded by Mr. Pearson. Motion passed.

IV. Public Comments by Pre-Registered guests, if any

No guests were present.

V. Reports

- A. Okaloosa Academy Director's Report & Title I Update – Mr. Sansom provided the Director's report in Ms. Duenas' absence and stated that Okaloosa Academy is off to a strong start this semester. He said the school started with 100 students in August and is currently at 170 students. The school switched back to working with the Sheriff's Department to provide a School Resource Officer and it's going great.
- B. Management Report – Mr. Sansom's director's report included the management report.

VI. Discussion & Action Items

- A. Annual Board Meeting – Board Member Roles – There will be no changes to the board member roles. Dr. Seaton will remain as Chairperson, Angelo Pearson as Vice Chairperson, Jimmy James as Treasurer, Vickie Sykes as Secretary and Robert Welch

as board member. Mr. James made a motion to approve the board member roles, Mr. Pearson seconded. Motion passed.

- B. Cox Business Phone Agreement – Mr. Sansom presented the agreement with Cox and stated that the school upgraded their phone system to Cox and it has been a great transition. Mr. James made a motion to approve the Cox Phone Agreement, Mr. Pearson seconded. Motion passed.
- C. Pediatric Services of America, LLC School Nurse Agreement – Mr. Sansom stated that state law has changed which now requires all charter schools to have a nurse on campus. Okaloosa Academy worked with the school district to utilize their nursing contract with Pediatric Services of America. This has been a great partnership and the nurses have been great to work with. Mr. James made a motion to approve the School Nurse Agreement, Mr. Pearson seconded. Motion passed.

VII. Reports

Human Resources

- A. TSIA Update – Ms. Daters provided a TSIA update stating that the raises and retro payments were distributed to teachers in December.
- B. Okaloosa Academy Personnel Report – The personnel report for Okaloosa Academy was presented by Ms. Daters. Okaloosa Academy has 17 current employees, 3 vacancies and 1 termination. Ms. Welch made a motion to approve the personnel report, Mr. James seconded. Motion passed.

Financials

- A. Okaloosa Academy Financial Reports – Ms. Griffin presented the Okaloosa Academy Financial Report. She stated that total assets are \$788,662.05. The school remains in a strong financial position, with expenses tracking at 40.3% for the current school year. Mr. Pearson made a motion to approve the financials, Mr. James seconded. Motion passed.

VIII. General

- A. Next Board Meeting – The next board meeting will be scheduled for the spring.

IX. Adjournment

The meeting was adjourned at 10:20am. Mr. James made a motion to adjourn, Mr. Pearson seconded.