

**OKALOOSA ACADEMY, INC.  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

**Date:** December 9, 2014  
**Time:** 2:30 PM  
**Location:** Okaloosa Academy  
720 NW Lovejoy Road  
Fort Walton Beach, FL 32548

- I. **Call to Order, Review of Public Notice, Roll Call**  
The Meeting was called to order by Chairman, Fred Carrender at 2:35 pm. Board Members Present were; Fred Carrender, Jerry White, and Major Gregg Gaddis (via speaker phone). Guest Present included; Dr. Bill Rader, Ray Samson, Allison Schnell and Debbie Brown.
- II. **Approval of Minutes, August 20, 2014**  
The minutes were approved on a motion by Jerry White, seconded by Fred Carrender.
- III. **Approval of Agenda**  
The Agenda was approved on a motion by Mr. White, seconded by Mr. Carrender.
- IV. **Public comment by preregistered guest-if any-None**
- V. **Consent Items**
  - A. **Personnel Recommendations/Changes**  
Mr. Ray Sansom, Vice President of Human Resources and Administration, presented a list of all employees for both Okaloosa Academy and the DJJ program schools. The Personnel Recommendations and changes were approved on a motion by Mr. White, seconded by Mr. Carrender.
- VI. **Report and Discussion**
  - A. **Financial Reports**
    1. **FY 13/14 Audited Financial Statement**  
Dr. Rader presented the Audited Financial Statements for the 2013-14 year. The Audited Financial Statements were approved on a motion by Mr. White, seconded by Mr. Carrender.
    2. **IRS Form 990 FY 13/14**  
Dr. Rader presented the IRS Form 990 for the year ending June 30, 2014. This form was completed by the CPS firm of Berman Hopkins Wright Laham CPAS & Assoc. The Form 990 was approved on a motion by Mr. White, seconded by Mr. Carrender.
    3. **The FY 14/15 Budget Update**  
The Budget Update report was tabled until the next meeting.
  - B. **HBI Agreement**  
Mr. Sansom presented the agreement with the Home Builders Institute (HBI) to provide vocational instructional programs for the DJJ students. The costs for this service is covered with Title I funding. The HBI Agreement was approved on a motion by Mr. Carrender, seconded by Mr. White.
  - C. **Charter School Accountability Report**

**The Charter School Accountability Report was tabled until the next meeting.**

**D. Disposal of Equipment**

**Debbie Brown requested approval to dispose of an old freezer that no longer works and is not feasible to be repaired. The Disposal of Equipment was approved on a motion by Mr. Carrender, seconded by Mr. White.**

**E. Director's Report**

**The School Directors were not available to give a report to the Board.**

**F. Management Report**

**Dr. Rader requested approval to correct a typing error on the Management Contract with BTR, Inc. This contract was approved and signed over four years ago, without any issues. However, this year the auditor found the error and requested that the Board of Directors approve the correction. The correction to the Management Agreement was approved on a motion by Mr. White, seconded by Mr. Carrender.**

**VII. Other Action Items - None**

**IX. Emergency Items-None**

**X. Public Comment on Non-Agenda Items-None**

**XI. Board Member Matters**

**Dr. Rader requested that the Board consider updating the ByLaws to allow members to participate in the Board Meetings via Skype. This technology would allow the members to attend the meetings without traveling to the school.**

**XII. Adjournment**

**Mr. Carrender made the motion to adjourn, and seconded by Mr. White. The meeting was adjourned at 3:00 P.M.**

**Respectfully Submitted,**

**Debbie Brown, Acting Recorder**